

Proposal for Financial Support for Virtual Educational Meetings in Paediatric Anaesthesia

Objective

To enable financial support to assist in the running of virtual educational meetings or training in paediatric anaesthesia

What is to be funded?

1. Financial support up to the sum of £250 per meeting towards the costs of running the meeting
2. A trainee prize for a presentation delivered at the meeting, up to the sum of £100

Conditions

The meeting

1. should be no profit or cost neutral
2. should aim to deliver refresher / update / core topics related to paediatric anaesthesia
3. can be aimed at all levels of experience including trainees
4. can be extended as widely as possible

Additional considerations

Consideration should be given to

1. making recordings and archiving, to benefit a wider audience
2. including ODP's and other related staff
3. the fact that the amount of financial support will be linked approximately in proportion to the number of hours of education planned or CPD points applied for, usually at the discretion of the treasurer

Process

1. Apply in advance using the accompanying form and send to treasurer@apagbi.org.uk
2. Inform delegates along with other meeting information that the APAGBI is contributing to the support of the meeting and/or trainee prize
3. Keep and submit any relevant receipts or evidence of payments. A simple photo will suffice for our audit trail.
4. Submit a *brief* report of the meeting, eg number of delegates and a summary of the feedback.

Karen Bartholomew
Honorary Treasurer
May 2021